

Job description and person specification

Job title: Gaelic Development Officer

Hours: 15 hours per week

Salary: £28,600 pro rata (0.4 pro rata)

Contract length: 18 months

Location: home working

Reporting to: Development Manager

Background

The Development Officer will be working for Community Land Scotland and delivering a partnership project between Bòrd na Gàidhlig and Community Land Scotland.

Community Land Scotland is the representative body for Scotland's community landowners. Its vision is for the community ownership of land and buildings to be a significant driver of sustainable development across the whole of Scotland.

It works to: be a collective voice for community owners; encourage more community ownership of land and buildings; facilitate mutual support and knowledge exchange between community landowners and to collaborate with other organisations to ensure community landowners get the support they need.

Further information can be found at: www.communitylandscotland.org.uk

Bòrd na Gàidhlig is the principal public body in Scotland responsible for promoting Gaelic development, including providing advice to Scottish Ministers on Gaelic issues.

Our aim is that Gaelic is seen and heard on a daily basis across Scotland, such that it is widely recognised as an integral part of Scottish life and a national cultural and economic asset.

Further information can be found at: <https://www.gaidhlig.scot/en/>

Overview of role

This is an exciting new role delivering a pilot project with community land trusts and community heritage trusts to grow the use of Gaelic at work, at home and in the community. The Gaelic Development Officer will be working with trusts in the Outer Hebrides and islands in Highland and Argyll and Bute Council areas. The project will involve establishing and managing a funding programme and working closely with trusts throughout the application and delivery process.

The Gaelic Development Officer will also support Community Land Scotland to increase the use of Gaelic across the community land sector and to identify opportunities to promote the cultural links between Gaelic and community ownership of land.

The postholder will be part of a small, dispersed team at Community Land Scotland. This job will involve some travelling and occasional evening and weekend work.

Applications

Applicants should complete our application form and return it to: kerrie.reid@communitylandscotland by 5pm on the 3rd May 2021. If you have any questions about the role or the application process, contact Linsay Chalmers at: linsay.chalmers@communitylandscotland.org.uk or 07884 314297

Job description

The role will include the following key tasks.

Area of work	Key tasks
Setting up and running pilot programme	<ul style="list-style-type: none"> • Supporting the set-up of the application process • Creating information material and marketing the programme • Supporting trusts before and during the application process • Organising the assessment of the applications • Preparing the applications for the Panel • Liaising with the successful applicants to gather key learning. This will include gathering reports from funded organisations • Build links with other organisations and agencies that can support and learn from this programme • Sharing successes on Community Land Scotland social media and through press releases • If the pilot is successful, working to shape a future programme
Supporting the use of Gaelic across the community land sector	<ul style="list-style-type: none"> • The Development Officer will identify and deliver opportunities to support the learning and use of Gaelic within the community land sector • The Development Officer will help Community Land Scotland increase the use of Gaelic in its communications
Other	<ul style="list-style-type: none"> • Any other tasks as required by Community Land Scotland

Person specification

Key Criteria	Essential	Desirable
Experience	<ul style="list-style-type: none"> • Fluency in spoken and written Gaelic • An awareness of local and national approaches to Gaelic language growth as outlined in the National Gaelic Language Plan • Experience in a role that supports the learning or use of Gaelic • Experience of producing written materials in Gaelic and English 	<ul style="list-style-type: none"> • Experience of working or volunteering with community trusts • Experience of running funding or support programmes • Experience of working with external partners
Personal qualities	<ul style="list-style-type: none"> • A passion for community-led approaches • Excellent interpersonal and communication skills • Excellent IT skills • An ability to learn quickly and communicate knowledge effectively • Highly organised • Self-motivated and able to work remotely from a line manager as well as in a small team • Flexibility 	
Other	<ul style="list-style-type: none"> • This job may include travel and attendance at meetings outwith normal office hours 	Driving licence and access to a car