

Job description and person specification

Job title: South of Scotland Development Officer

Hours: 22.5 hours per week

Salary: £28,600 pro rata (0.6 fte)

Contract length: Six months. The role can be offered on an employed or contract basis.

Location: we are looking for a homemaker based in the South of Scotland (Borders or Dumfries and Galloway areas)

Reporting to: Community Land Scotland Development Manager

Background

Community Land Scotland is seeking a South of Scotland Development Officer

Community Land Scotland is the representative body for Scotland's aspiring and established community landowners. Although the initial focus for acquisition was in the rural North West of Scotland, there has been growing interest in community landownership in the South of Scotland area, defined with the same boundaries as the new South of Scotland Enterprise Agency.

To support the growing number of communities aspiring to buy land and assets in the South of Scotland, and to build wider support for community ownership of land and buildings, Community Land Scotland are looking to appoint a Development Officer to lead this work. This role will work from home but be closely linked into the Community Land Scotland staff team and Board.

Applications

Applicants should complete our application form and return it to:

linsay.chalmers@communitylandscotland.org.uk by 7th September 2020. Online interviews will be held on the week beginning 14th September

If you have any questions about the role or the application process, contact Linsay Chalmers at: linsay.chalmers@communitylandscotland.org.uk or 07884 314297

Job description

The role will include the following key tasks. However, these may extend as the role will be the principal point of contact in the South of Scotland for existing and aspiring community landowners and will be expected to be responsive to these groups as they look for support:

- Help to build a peer-to-peer network for community landowners across the South of Scotland. This will include arranging online and face to face events between existing and aspiring landowners
- Facilitate the sharing of learning between the Highlands and Islands and South of Scotland regions
- Work with the two local authorities, South of Scotland Enterprise and other public and third sector agencies to increase awareness and understanding of community landownership and its benefits and ensure they have the information and contacts necessary to support community landownership
- Facilitate multi-agency support for complex buyouts
- Support other agencies' work to promote land reform in the South of Scotland
- Run awareness raising events aimed at communities, directly or with partners, if it is safe to do so
- Run active media campaigns in the region, on both traditional and social media, to raise awareness of community landownership amongst the general public
- Support aspiring and established community landowners to share their stories with the wider community
- Assist with the gathering of community landownership case studies from the South of Scotland
- Ensure early stage communities are able to access appropriate support and guidance

And such other tasks as reasonably requested to support the wider role of Community Land Scotland in the support and promotion of community landownership across Scotland.

Evening and weekend working will be part of this role. Candidates should have a full clean driving licence and access to their own transport.

Person Specification

Key Criteria	Essential	Desirable
Experience	<ul style="list-style-type: none"> • At least two years' experience of working in the community or third sector in an outward facing role • An understanding of the principles of community landownership and the impact this can have on creating a fairer and greener Scotland • An ability to engage at all levels with communities, agencies, local authorities, politicians and other stakeholders • Experience of working with a wide range of people in the community and public sectors • Full driving licence and access to a vehicleⁱ 	<ul style="list-style-type: none"> • Experience of working in the community ownership sector • Experience of land or asset development • An understanding of the community funding sector • Social media or marketing skills
Personal qualities	<ul style="list-style-type: none"> • Highly organised • Excellent communication and interpersonal skills • An enthusiasm for community-led development • An ability to process and analyse complex information • Self-motivated and able to work remotely from line manager • Ability to work under pressure • Flexibility 	
Job circumstances	<ul style="list-style-type: none"> • This job may include travel and attendance at meetings outwith normal office hours 	

ⁱCommunity Land Scotland is committed to making reasonable adjustments so if this job requires the jobholder to drive your application will still be considered if you are unable to drive due to a disability.