

Privacy Notice for Full Members and Associate Members

This privacy notice tells you what data we collect from Members and what we use it for.

Who we are

Community Land Scotland is a Company Ltd by Guarantee with Charitable Status

- Scottish Charity Number: SC041864
- Company Number: SC 385572
- Registered office: Community Land Scotland, Scott Road, Tarbert, Harris HS3 3DL

What information do we collect?

When you apply to become a Community Land Scotland Full or Associate Member, we collect: details about your organisation, and the name, address, phone and email details of the person / people you nominate to be your main contact(s).

How do we use the information?

We will use your contact details to communicate with you about your application for membership: to tell you if and when your application is approved and ratified, and to communicate with you about annual renewal. If you are a Full Member or Aspiring Member of Community Land Scotland, we will also use your details to send you details of our AGM. We automatically register Full and Associate Members to receive our monthly Member e-newsletter. We may also send you 'special' e-newsletters. You can unsubscribe from this at any time by clicking on the link at the bottom of the newsletter or by emailing:

info@communitylandscotland.org.uk

With your permission, we will add your details to our online directory for Full Members or our Associate Member pages for Associate Members. You can remove or amend this at any time by emailing: info@communitylandscotland.org.uk

If your application to join Community Land Scotland is unsuccessful, your data will be retained for 6 months then deleted.

When organisations cease to be members of Community Land Scotland, data is retained for 6 years and then deleted.

We will not share your information with any third parties unless we have asked for your consent to do so.

Your rights over your information

By law, you can ask us what information we hold about you, and you can ask us to correct it if it is inaccurate.

You can also ask us to give you a copy of the information and to stop using your information. To submit a request for your data, please contact us by email, post or telephone, please use the contact information provided below.

How to contact us

You can write to us at Aves Business Centre, 11 Jamaica Street, Greenock PA15 1XX or email: info@communitylandscotland.org.uk or tel: 07884 314297

Your right to complain

If you have a complaint about our use of your information, you can contact the Information Commissioner's Office online at <https://ico.org.uk/concerns> or by phone on 0303 123 1113.